

Seat No. : 1993

MI2-107

December-2016

B.B.A., Sem.-III

CC-203 : Basic Human Resource Management

Time : 3 Hours]

[Max. Marks : 70

1. (a) Explain any two demand forecasting methods in the process of human resource planning. 7

OR

Define HRM. Classify and explain its scope.

(b) Explain the process of Human Resource Planning. 7

OR

Discuss the process of Job Analysis.

2. (a) Discuss the types of orientation programmes. 7

OR

Discuss internal & external sources of recruitment.

(b) What are the factors to be considered while choosing selection test ? 7

OR

Discuss the common interview problems.

3. (a) Write notes on : 7

(1) Understudy Assignment

(2) In Basket Exercise

OR

Write notes on “

(1) Job Enrichment

(2) High Performance work team

(b) Explain Succession planning and its benefits. 7

OR

Bring out the difference between Job Enlargement and Job Enrichment as a method of Job Design.

4. (a) Bring out the difference between performance appraisal and job evaluation. 7

OR

Discuss various bases of promotion.

(b) Write note on : 7

(1) Layoff

(2) V.R.S.

OR

Explain any two methods of performance appraisal. 7

5. Do as Directed : 14

(1) State the objectives of HRM.

(2) What is Human Resource Planning ?

(3) State any two methods of data collection in Job Analysis.

(4) What are the types of transfers ?

(5) Explain M.B.O.

(6) Mention any two advantages of Job Rotation.

(7) Mention two benefits of role play.

(8) Define Career.

(9) Reliability refers to the degree to which the test is capable of achieving the purpose which it is intended to achieve. (True or False)

(10) Explain 'Halo error' in performance appraisal.

(11) State two principles of promotion.

(12) State any two objectives of executive development.

(13) State any two supply forecasting technique in process of H.R. Planning.

(14) Explain structured and unstructured interviews.